EDU250 Course Completion Reimbursement Application

Please follow the instructions below for reimbursement of community college tuition and registration for completion of the EDU250 course:

- 1. All signatures must be original. Copies and/or stamped signatures are not acceptable.
- 2. Ensure that the EDU250 course instructor completes the information below.
- Sign the document below with full understanding that your signature not only certifies that the information provided is accurate, but also verifies the agreement below the signature line.
- 4. Attach a copy of your community college EDU250 course registration payment receipt. Be sure that the receipt includes your name and full amount paid.
- 5. Forward this completed form and required documents to Curriculum Director, CES-3.

I certify that the noted hours accurately reflect the amount of time and effort devoted to this Federal Program.		of Class Title:	MCCCD EDU250
Printed Name of EDU250 Instr	ructor	Beginning Date:	
		End Date:	
Professional Position		Class Times:	
		Funding Source:	Title II
**Signature of EDU250 Instru	ctor Date		
**My signature above indicates that the student listed below has successfully completed the EDU250 course and will receive community college credit so to be eligible to teach a community college dual enrollment course at a PUHSD high school.			Signature of Title II Administrator
Print Name	PUHSD School Name	Signature / Date	

^{**}My signature above indicates that I agree to teach a PUHSD approved community college dual enrollment course to PUHSD students within the first full school year after the completion of the EDU250 course.